Business and Administrative Services Pathway Model

Start Pre-Business
As early as grade 7
(based on readiness)

Workplace Visits
Job Shadow
Internship
Work

Billing Clerk 👍
Salary: $32,260
Job Growth (10 yr): 16%
Annual Openings: 787
Average Tuition: $0 - 4,000

Supervised Experience

Work

Certificate ★

Purchasing Agent 👍
Salary: $57,040
Job Growth (10 yr): 0.7%
Annual Openings: 334
Average Tuition (2 yr): $7,600

Supervised Experience
Internship

Work

Associate Degree, Marketing Operations ★

Purchasing Manager 👍
Salary: $92,440
Job Growth (10 yr): 5.1%
Annual Openings: 90
Average Tuition (4 yr): $39,700

Internship

Work

Bachelor's Degree, Finance ★

Provided by middle schools, high schools, employers, Ohio Tech Centers, and colleges.

Preparing students for multiple options after high school:
gainful employment and/or postsecondary study.

Business and Administrative Services Pathway Model

Secondary Pathway: **Supply Chain Management** Postsecondary Program: **Marketing Operations**

Courses with Secondary and Post-Secondary Credits

Secondary	**7 8**	English	Algebra I	Science	Social Studies	Fine Arts			
	9 10	English	Geometry	Biology	US History	Health (.5) PE (.5)	Business Foundations	Fundamentals of Business & Admin. Svcs.	Financial Accounting
	11	English	Algebra II	Chemistry	US Government & Economics	Foreign Language	Managerial Accounting	Intro to Supply Chain Management	
	12	English	Trigonometry	Physics	Psychology	Foreign Language	Logistics	Business Capstone	
Post-Secondary	**Year 1 1st Semester**	English	College Seminar	Financial Accounting	Software Applications	Personal Finance	Business Language		
	Year 1 2nd Semester	Business Applications	Investments	Statistics	Managerial Accounting	Management	Micro-economics	Natural/ Physical Science	Social/ Behavioral Science
	Year 2 1st Semester	Macro-economics	Legal Environment of Business	Money & Banking	International Finance	Finance Elective	Arts & Humanities Elective		
	Year 2 2nd Semester	Marketing Principles	Finance Capstone	Finance Practicum	Finance Elective				

High School CTE Program Courses

High School Courses for Postsecondary Credit (Including Apprenticeship Hours) and the Corresponding Postsecondary Courses

Required Courses

Recommend Electives

Visit education.ohio.gov/CareerConnections for reference information

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